

# Spectrum Parking

## Contract Parker Sign-up Form

**PLEASE SIGN REVERSE**

Today's Date: \_\_\_\_\_

<b><i>Personal Information</i></b>			
Name: _____			
Home Address: _____			
Street			
City	State	Zip Code	Phone

<b><i>Work Information</i></b>		
Employer: _____		
Name		Address
Floor/Suite Number	Department (if applicable)	Phone Number

<b><i>Car Information</i></b>		
Make: _____	Model: _____	
Color: _____	Year: _____	License Plate: _____

*Method of Payment*

\_\_\_\_\_ Through Employer Monthly Invoice (must have authorized proof)  
\_\_\_\_\_ Through Wage Works (if available through your employer)  
\_\_\_\_\_ Through Commuter Checks  
\_\_\_\_\_ Automatic Draft – your personal bank account will be drafted each month. Please fill out the Automated Debit Authorization Form.

I have read and agree to the parking rules and regulations. I understand that my bank account will be drafted each month for the current rate amount, including any posted rate increases or invoiced to my employer (authorized proof required). I acknowledge that I have the right to terminate this contract at the end of any month with proper notice given by the 20<sup>th</sup> of that month.

Signature:

\_\_\_\_\_

Date:

\_\_\_\_\_

For Office Use Only

Date Space Awarded: \_\_\_\_\_

Approval:

\_\_\_\_\_

Card Number: \_\_\_\_\_

Reserved Space Number:

\_\_\_\_\_

Check for first month's rent attached?  
\_\_\_\_\_

Appropriate forms signed and attached? \_\_\_\_\_

## ALEXANDER SQUARE PARKING DECK

### RULES AND REGULATIONS

Our goal is to provide a simple approach to quality, cost-effective parking for tenants, neighbors and visitors of Wells Fargo Capital Center. In order to achieve this objective, the following rules and regulations have been approved and will apply to all parkers. If you do not wish to comply with these requirements, please contact Spectrum Properties (919-832-0768) to terminate your parking contract.

- To sign up for parking or to terminate your parking, please go to the Spectrum Properties office, Suite 590, 150 Fayetteville Street Mall.
- We use an automatic draft system for individual parkers to reduce paperwork and collection problems. Your account will be drafted on the first business day of each month. Receipts will not be issued for the drafts.
- Tenants of Wachovia Capitol Center with more than 10 transponders may choose to be invoiced once per year. An invoice with the correct monthly amount will be sent if any changes are made during the year. Invoiced customers must pay prior to the 5<sup>th</sup> of each month. Transponders will be deactivated on the 6<sup>th</sup> for non-payment, and a re-activation fee per card will be assessed.
- Companies that are not located in the Wells Fargo Capitol Center who have more than 20 transponders may choose to be invoiced one per year. An invoice with the correct monthly amount will be sent if any changes are made during the year. Invoiced tenants must pay by the 5<sup>th</sup> of each month. Cards will be deactivated on the 6<sup>th</sup> for non-payment and a re-activation fee per card will be assessed.
- **Parkers signing up or terminating mid-month will not be prorated.** Parkers must sign a termination form by the 20<sup>th</sup> of the preceding month to avoid being charged for the upcoming month. The auto draft will not be cancelled until the transponder is turned in to the Spectrum office.
- A parker's privileges will be terminated after **three Non-Sufficient Funds occurrences.**
- Reserved parkers pay a premium to park in a preferred location. Anyone parked in a reserved space other than the parker who reserved it will be wheel-locked. To have the wheel-lock removed, contact the parking manager Eldridge McCarter at (919-832-0768) or see the security officer in the Wells Fargo Capital Center lobby.
- We encourage all parkers to lock their cars. Landlord and parking manager are not responsible for any items stolen or damaged in the deck.

### FEE SCHEDULE

Replacement transponder	\$25.00
NSF for auto-draft and checks	\$20.00
Re-activation of non-payment accounts	\$20.00 per card
Wheel Lock release (Immobilization Boot)	\$35.00
Unreserved Parking Space	\$130.00
Reserved Parking Space	\$160.00

\*\*\* Spectrum reserves the right to tow any vehicle deemed abandoned, or illegally parked. **The towing charge will be the vehicle owner's responsibility!**

**Thank you for parking with us! We appreciated your business and your cooperation in making our simple approach work for all parkers.**

